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OPT Reporting Form For Students on Initial 12-Month Post-Completion OPT

This form must be completed each time there is any change in your US address, phone number, or employment (please see below) and submitted to the Office of International Admission within 10 days of any change. The form can be mailed, faxed, or scanned and emailed. Please attach a copy of the front and back of your EAD card if not previously submitted. Please be advised that after 90 days of unemployment, your SEVIS record will auto-terminate and you will have 15 days to leave the U.S.

Last Name, First Name

PurplePlus ID#

Phone #

Email

Your Current Address (include city, state, and zip code)

OPT EAD Starting/Ending Date (attach the EAD if not already on file)

You are reporting:

- New employment:

The company's name and address _____

Job title _____ Start date _____ EIN Number _____

Short description of how your employment relates to your degree _____

Supervisor's name, phone #, and email _____

End date of previous employment (if applicable) _____

- Currently unemployed:

Comments _____

- Termination of employment: Date of termination _____

Comments _____

I certify that the information above is accurate as of today's date. I understand that failure to provide up-to-date information is a violation of my F-1 status.

Student Signature

Date

International Student Services

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